

A Sample Transcript with CLEP Credits

The transcript below is designed to show how CLEP credits can be incorporated into the typical high school course pathway for the accelerated student. The sample shows a pathway to get 50+ CLEP credits for the super-motivated student who wants a lot of CLEP credits. Obviously, students can study for fewer credits or switch to community college courses in the 11th or 12th grades.

The Honors Designation

On the sample, any course that could be supported by a CLEP exam was designated as “honors” except for Algebra which I preferred to call Advanced Algebra. My students took Algebra I in the 8th grade and Algebra II in the 9th grade and then took the College Algebra CLEP when it was convenient. I did not weight my students’ grades for personal reasons. You can do that if necessary.

CLEP List on Page 2 of Transcript

To showcase the CLEP credits earned, I included them in separate table on page 2 of the transcript. This format was acceptable to the colleges my kids applied to.

8th Grade Credits on the Transcript

Adding 8th grade credits to the high school transcript can benefit two different scenarios. First, the credits earned during 8th grade can reduce the credit load each year of high school. If you want your student to earn 26-28 high school credits (6-7 credits per year) over four years, the 8th grade credits can reduce the credit load for each year of high school. The “lighter” course load is an advantage when your student is studying college level material or wants to develop a skill or find employment.

The second scenario that 8th grade credits can be of benefit is when a student wants to graduate early. Find out the lower limit of credits needed to graduate in your state. If it’s 22 credits, your student can graduate during the 11th grade year using 8th grade credits. For more information read my blog: 8th Grade Credits on the High School Transcript.

How to Decode the Sample Transcript

The sample transcript places traditional courses in the traditional slots. But the colors indicate when your student will actually take the courses. Green courses are taken in the 8th grade; purple courses are taken in the 9th grade; white courses are taken in the 10th grade; orange courses are taken in the 11th grade; yellow courses are taken in the 12th grade.

Using this Format

Please don’t include the info in parentheses or the color-coding on your transcript. That information is there to help clarify matters.

Straight-A Academy Official Transcript

Name: Outstanding Student

Date of Birth: 00/00/00

Address: 123 Sesame Street
Utopia, NC 27000

Parents: Amazing Mom and Dad

Address: 123 Sesame Street
Utopia, NC 27000

Phone: 919-000-0000

Straight-A Academy
123 Sesame Street
Utopia, US 27000
919-000-0000

Date of Enrollment: August 24, 2000

Date of Graduation: June 01, 2004

Grade 9	Grade	Credit
Honors English I* (8 th grade)		1
Advanced Algebra		1
Honors US History I (8 th grade)		1
Physical Science (8 th grade)		1
PE		1
Elective (8 th grade)		1
Elective		1
Total Credits		7

*English I: Analyzing and interpreting literature, poetry, writing, grammar

Grade 10	Grade	Credit
Honors Composition (9 th grade)		1
Geometry/Trigonometry		1
Honors US History II (9 th grade)		1
Honors Biology (9 th grade)		1
Honors Psychology		1
PE		1
Honors Marketing (summer)		1
Total Credits		7

Grade 11	Grade	Credit
Honors Am Lit (10 th grade)		1
Pre-Calculus/Diff - Eq		1
Honors Western Civilization		1
Chemistry (10 th grade)		1
Foreign Language (community college)		1
Honors Sociology (fall semester)		1
Honors Management (spring or summer)		1
Total Credits		7

Grade 12	Grade	Credit
Honors English Literature		1
Calculus		1
Government		0.5
Economics		0.5
Physics (11 th grade)		1
Foreign Language (community college)		1
Honors Humanities		1
Elective		1
Total earned		7

Total Credits: 28 Cumulative GPA: 4.0

Grading Scale: 92-100 **A** / 83-91 **B** / 74-82 **C** / 65-73 **D** / Below 65 **F**

PSAT (taken 11/03): Reading & Writing **700**/ Math **700**/ Total Score **1400**

ACT (taken 12/04): English **36**/ Reading **36**/ Mathematics **36**/ Science **36**/ Composite **36**

*I do hereby self-certify and affirm that this is the official transcript and record of **Outstanding Student** in the academic studies of 2000 - 2004.*

Signature: _____ **Title:** Principal **Date:** _____

Amazing Dad Name

Signature: _____ **Title:** Instructor **Date:** _____

Amazing Mom Name

Test Date	CLEP Examination Title	Score	Credits
6/19/14	Analyzing and Interpreting Literature	67	3
6/30/14	US History I	65	3
5/15/15	College Composition	58	6
6/1/15	College Algebra	52	3
6/30/15	Biology	62	6
7/15/15	US History II	58	3
5/09/16	Introductory Psychology	65	3
6/10/16	Intro to Educational Psychology (<i>not on transcript</i>)	66	3
7/7/16	American Literature	57	3
7/28/16	Principles of Marketing	68	3
12/12/16	Introductory Sociology	55	3
6/19/17	Western Civilization I	50	3
7/15/17	Principles of Management	67	3
5/30/18	English Literature	69	3
6/30/18	Humanities	59	3
Total Credits			51

Leadership, Accomplishments, and Awards

Performance

Volunteer Work

Extracurricular Activities

Employment

Interests

Contacts